

Minutes of the Bulkington Parish Council General Meeting held on Wednesday 12<sup>th</sup> November 2025 at 7.30pm at Bulkington Village Hall, Bulkington, Wiltshire.

Present: Councillors S. Macalpine-Downie (vice-chair – who chaired the meeting), J. Anderson-Hill, A. Breach.  
Members of Public (MOP): Wiltshire Councillors Tamara Reay.

Proper Officer: T. Hicks.

## MINUTES

25-26/65 Recording and filming of the meeting

There were no MOP present.

25-26/66 Apologies

Cllr. Oakey gave his apologies and it was RESOLVED UNANIMOUSLY to accept these apologies.

25-26/67 Declarations of Interest

There were no declarations of interest received.

25-26/68 Minutes of the previous meeting

The minutes of the parish council meeting held on 8<sup>th</sup> October 2025 were APPROVED UNANIMOUSLY.

25-26/69 Public Participation

25-26/69.1 None.

25-26/69.2 There were no petitions or deputations received.

25-26/70 Reports

25-26/70.1 The members received an update from Wiltshire Councillor – Cllr. Reay.

Cllr Reay updated the meeting with news of the Community Governance Review (terms of reference should be received by Christmas), the reinstatement of free Blue Badge Parking and the estimated costs to Wiltshire Council.

25-26/70.2 No chair's report.

25-26/70.3 No clerk's report.

25-26/70.4 The members received the up-to-date external meetings schedule.

25-26/71 Planning Matters to discuss

25-26/71.1 The council noted that no applications were received before the meeting.

25-26/71.2 The council noted the BPC Planning Schedule as at 1<sup>st</sup> November 2025.

25-26/72 Maintenance

25-26/72.1 The council discussed and agreed parish steward jobs for next visit. It was RESOLVED UNANIMOUSLY to ACTION: Clerk to ask the parish steward to clear moss at The Close and around the stile along the footpath in The Close. Clerk to write to resident who's hedge is encroaching on the pavement.

25-26/72.2 The council received an update regarding moving road signs.

25-26/72.2a Children crossing warning sign: It was RESOLVED UNANIMOUSLY to ACTION: Clerk to ask Wiltshire Council to change sign to 'School Children Crossing'.

25-26/72.2b It was RESOLVED UNANIMOUSLY to ACTION: Clerk to ask Wiltshire Council to install new 'slow down' signs at each end of the village, and new 'cattle' warning signs towards the Keevil end of the village.

25-26/72.3 Bulkington Village entrance signs and enhancing these. It was agreed to carry forward.

- 25-26/73 **Finance**
- 25-26/73.1 **Payments Approved:**
- 25-26/73.1a Clerk's Salary.
- 25-26/73.1b Clerk's PAYE.
- 25-26/73.1c Clerk's expenses to 31<sup>st</sup> October 2025.
- 25-26/73.1d RBL Wreath donation – send to resident who paid this on behalf of the council. £27.
- 25-26/73.1e Mark Goddard & Sons Landscaping - £954.
- 25-26/73.1f Wiltshire Council elections - £220.00.
- 25-26/73.2 The council considered the following requests for payment received prior to the meeting:
- 25-26/73.2a The council UNANIMOUSLY APPROVED the reimbursement to the resident who purchased the large display poppies in the village. Cllr. Anderson-Hill to request bank details.
- 25-26/73.2b The council UNANIMOUSLY APPROVED the request for the grant to the BPCC under S137 for grass cutting at the Church - £150.
- 25-26/73.3 **Monthly Management Accounts**  
Members received the monthly financial report and bank reconciliation. Cllr. Macalpine-Downie signed the bank reconciliation and bank statements.
- 25-26/73.4 **Budget and Precept 2026-27**  
Members received and discussed final draft of the proposed budget and precept requirements for 2026-27. It was RESOLVED UNANIMOUSLY to approve this budget and the clerk to send the precept demand for 2026-27 to Wiltshire Council.
- 25-26/74 **Playground & Grounds**  
Members received an update on the playground maintenance. It was agreed to carry forward.
- 25-26/75 **Telephone Kiosk**  
The council received an update from the clerk that no comments had been received from readers of Spotlight as to the future use of the telephone kiosk. Therefore, it was RESOLVED UNANIMOUSLY to ACTION: Cllr. Breach to re-site the kiosk in the Spring and the council to decide on repurposing.
- 25-26/76 **Governance**
- 25-26/76.1 There were no new applications for co-option to fill the Councillor vacancies.
- 25-26/76.2 The council UNANIMOUSLY APPROVED the adoption of the Councillor's Statement of Assurance as an additional part of the NALC Civility and Respect pledge.
- 25-26/76.3 The council discussed the dates for 2026 meetings. Due to the lack of business to transact, it was RESOLVED UNANIMOUSLY to move to bi-monthly meetings with immediate effect. The clerk requested meetings move to a Monday due to other parish council commitments. Therefore, the proposed dates for 2026 will be (subject to village hall availability) as follows:- 12<sup>th</sup> January, 9<sup>th</sup> March, 11<sup>th</sup> May, 13<sup>th</sup> July, 14<sup>th</sup> September, 9<sup>th</sup> November 2026.
- 25-26/77 **Correspondence to note and discuss**
- 25-26/77.1 The council UNANIMOUSLY APPROVED the South West Ambulance Charity grant for £25.
- 25-26/77.2 The council noted the Flood Warden Autumn Newsletter 2025.
- 25-26/78 **Confirmation of date of next meeting**  
The next meeting will be on Monday 12<sup>th</sup> January 2025 at 7.30pm. There being no further business, the meeting closed at 8.45pm.

These minutes are subject to approval at the next council meeting.

Minutes prepared by the clerk. [clerk@bulkingtonparishcouncil.gov.uk](mailto:clerk@bulkingtonparishcouncil.gov.uk)

14.11.2025